SPACE NEEDLE LLC JOB DESCRIPTION

JOB TITLE: GLASSKEEPER

<u>GENERAL POSITION SUMMARY</u>: Responsible for upkeep, cleaning and maintenance of the various glass features of the Space Needle LLC and Chihuly Garden and Glass. Also responsible for various other cleaning and sanitizing tasks as directed by management.

#### **PRIMARY FUNCTIONS:**

## We Create our Future. Today

- Promote a clean, positive, courteous, and professional attitude and appearance to all Space Needle and Chihuly Garden and Glass Team Members and Guests.
- Always remain respectful and courteous.
- Work to ensure cleanliness and sanitization standards are met and within the Space Needle policy and procedures.

#### Own It

- Be a safety officer: see something, say something. It's the responsibility of every Team Member- own it. Ensure social distancing policies are followed with Team Members and Guests.
- Clean and inspect the glass window, barrier and floor panels in the Atmos levels of the Space Needle (accessible, indoor panels of glass only).
- Perform AM inspection of all panes of glass, Skyriser benches and rotating Loupe turntable.
- Inspect, clean and repair various pieces of Glasskeeping equipment throughout the facility.

#### Take Care

- Ensure cleanliness and participate in cleaning of work area and as assigned.
- Take steps to ensure proper social distancing between Team Members and Guests.
- Incorporate and support initiatives that improve overall health and wellness.

### Be Open, Help People Grow

- Assist in the ongoing training of fellow Team Members in the operation in the Glass Keeper position.
- Work successfully with both a diverse Team and Guests.

### Work Smarter, Not Harder

Be intentional in understanding the process, procedures, and systems.
Continuously look for opportunities to improve efficiencies, incorporate and share key learnings.

### Life is too Short

- Focus on solutions, not on frustrations.
- Flexible with schedule and changes to duties.

# Big Legacy, Small Footprint

- Do your part to minimize and reduce waste, conserve resources, operate efficiently, and protect air and water quality.
- Participate in community outreach opportunities.
- Lead by example and assist Guests and Team Members in responsible practices.

# We Innovate, Be Iconic

- Approach the experience through the lens of the Guests and apply our Brand filters.
- Provide information about the Space Needle, the Chihuly Garden and Glass Exhibit, other attractions, Seattle and the surrounding area.
- Any other responsibilities defined by management.

#### **EDUCATION, EXPERIENCE AND SKILLS REQUIRED:**

- Basic knowledge (or willingness to learn) of glass cleaning and maintenance.
- Ability to support the installation of glass floor covers (carbon fiber and carpet).
- General cleaning and sanitizing duties as directed.
- Must enjoy interacting with Guests while preforming daily duties.
- Ability to effectively communicate using the English language.
- Comfortable following company social distancing and PPE requirements (including wearing a mask for entire shift and gloves when handling merchandise) with or without reasonable accommodations.
- Comfortable participating in wellness checks including Covid19 testing, and temperature checks during the pandemic.
- Ability to stand, bend, squat, kneel, and reach with arms overhead for extended periods of time. Ability to lift and carry up to 35 lbs. The vision requirements include: close vision, distance vision, and the ability to adjust focus. Typical shift is approximately 8 hours.